



Ginninderry Training +  
Employment Initiative



# Business Administration Pre-Employment Program



## When

**Tuesday 9 April 2019**  
**10:30am – 12noon**

It is mandatory that all individuals seeking to be on the program attend this session.

This is a two-part session broken into:

1. An information presentation followed by;
2. A selection session for eligible individuals.

To book a place and check your eligibility, please contact Ashleigh at Ginninderry on **1800 316 900** or [ashleigh@ginninderry.com](mailto:ashleigh@ginninderry.com)

## Where

**CIT Tuggeranong**

Mock Court Room  
205 Anketell Street Greenway

## Costs

This program was made possible through Skilled Capital. Skilled Capital is an ACT Government training initiative, funded by the ACT and Australian Governments. Program eligibility and subsidy criteria apply.

## SPARK Ginninderry and Canberra Institute of Technology proudly support training and employment initiatives for local people.

SPARK in partnership with the Canberra Institute of Technology (RTO Code: 0101) are delivering an innovative accredited training program focusing on skills development, work experience, and potential employment within the business administration sector.

This program will:

- Provide participants with a Certificate II in Business (BSB20115) upon successful completion.
- Provide industry specific training within the business administration sector through simulated work environments and community projects.
- Provide guaranteed work experience placements for participants that meet selection criteria.
- Provide potential employment pathway opportunities, including traineeships.

Commencing Tuesday 30 April 2019, this 10-week program will run 4 days per week (Tues-Fri, 26 hours per week) and be a combination of theory and practical hands on learning.

The information session will provide individuals with advice on eligibility criteria, program content and the commitment that is required to be selected as a participant on this program. Individuals from across the Capital Region are encouraged to apply.



Riverview  
Developments

[ginninderry.com](http://ginninderry.com)